

# TENDER NOTICE

Open National Invitation to Tender N° 009/25/ONIT/SOWEDA/SITB/PULCCA/2025 of for the Supply and Distribution of Veterinary Products to Fako, Lebialem, Ndian, Manyu Divisions, South West Region By Emergency Procedure.

Financing: IDA Loan 7116-CM-Emergency Project to Combat Food Crisis in Cameroon (PULCCA)

Financing: 2025 PULCCA Budget

## 1. Subject of the Invitation to Tender

Within the framework of realizing the activities under the funding of the IDA Loan 7116-CM-Emergency Project to Combat Food Crisis in Cameroon (PULCCA), the Director General of the South West Development Authority (SOWEDA) hereby launches an Open National Invitation to Tender N° 009/25/ONIT/SOWEDA/SITB/PULCCA/2025 of 22/04/2025 for the Supply and Distribution of Veterinary Products to Fako, Lebialem, Ndian, Manyu and Meme Divisions, South West Region By Emergency Procedure.

## 2. Nature of Supplies

The services related to this contract shall comprise the Supply and Distribution of Veterinary Products to Fako, Lebialem, Ndian, Manyu and Meme Divisions, South West Region to support farmers of the livestock sector in the South West Region as described in the terms of reference and technical specifications given below.

## 3. Delivery Deadline and Place

The maximum deadline provided for the delivery of the various items that are subject of this tender is fixed at **01 (one) month**. The items shall be delivered at the PULCCA Beneficiary Councils.

## 4. Allotment

The supply that is subject of this tender shall be in 01 (one) lot as follows:

Lot	Description	Divisions
1	Supply and distribution of Veterinary Products	Fako, Lebialem, Manyu, Meme and Ndian Divisions

## 5. Estimated Cost

The estimated cost of this tender is 19,318,800 (nineteen million three hundred and eighteen thousand eight hundred francs) CFAF, taxes inclusive.

## 6. Participation and Origin

The tender is open to duly legalized Cameroonian Veterinary doctors in private practice who have the authorization to market veterinary products. The bidder must include the Decision signed by the President of the National Order of Veterinary Doctors which him to practice the Profession.

## 7. Financing

The supplies which are subject of this invitation to tender shall be financed by the IDA Loan 7116-CM-Emergency Project to Combat Food Crisis in Cameroon (PULCCA) allocated to SOWEDA.

## 8. Consultation of the Tender File

Interested bidders can consult the tender file at the Head Office of SOWEDA, Buea (Department of Administration and Finance) during working hours (7.30 a.m. to 3.30 p.m.).

## 9. Acquisition of Tender File

The tender file may be obtained from the same address above, as soon as this notice is published against payment of the sum of FCFA 25,000 (twenty five francs), payable into the CAS-ARMP Account opened in any BICEC Bank Branch.



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#### 10. Submission of Bids

Each bid drafted in English or French in seven (07) copies comprising one (01) original and six (06) copies marked as such, should reach the SOWEDA Head Office (Department of Administration and Finance) South West – Buea, against a receipt not later than 16/05/2025 at 10.00 a.m. local time and labelled as follows:

*Open National Invitation to Tender N° 009/25/ONIT/SOWEDA/SITB/PULCCA/2025 of 22/04/2025 for the Supply and Distribution of Veterinary Products to Fako, Lebiale, Ndian, Manyu and Meme Divisions, South West Region By Emergency Procedure.*

*"To be opened only during the Bids Opening Session"*

#### 11. Bid Bond:

Each bidder must include in his administrative documents a bid bond issued by a first rate banking/insurance establishment approved by the Ministry in charge of finance and whose list is found in document N° 12 of the Tender File amounting to FCFA 386,376 (three hundred and thirty eight thousand three hundred and forty francs)

The bid bond provide in accordance with the Circular Letter No. 000019/LC/MINMAP of 5<sup>th</sup> of June 2024 relating to the modalities of constitution, deposit, conservation, restitution and withdrawal of bond on public contracts.

The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted

#### 12. Admissibility of Bids

Subject to being rejected, documents in the administrative file must include only originals or true copies certified by the issuing service or competent administrative authorities in accordance with the Special Regulations of the invitation to tender. These documents must be less than three (3) months old or established after the signing of the tender notice. Bids will also be rejected for the following reasons: Bids revealing the identity of the bidders, Bids submitted after the deadline for submission, bids without indications on the identity of the invitation to tender, bids non-compliant with the bidding method and Failure to produce the number of copies specified in the Special Regulations or offer only in copies.

Any incomplete bid not in conformity with the prescriptions of the Tender File shall be declared inadmissible, especially the absence of a bid bond issued by a first-rate banking/insurance establishment approved by the Minister in charge of Finance or the non-respect of the model documents in the tender file shall lead to a pure and simple rejection of the bid. A bid bond produced but having no connection with the consultation concerned shall be considered as absent and a bid bond submitted by a tenderer during the tender opening session shall be inadmissible.

#### 13. Opening of Bids

The bids shall be opened in a single phase on 16/05/2025 at 11:00 a.m. local time in the SOWEDA Conference Hall by the SOWEDA Internal Tenders Board. Only bidders may attend or be represented by a duly mandated person.

#### 14. Evaluation Criteria

##### 14.1: Eliminary Criteria

1. Absence of a bid bond;
2. Absence or non-conformity of an administrative document within 48hours after bids opening;
3. False declaration or falsified document;
4. Non-compliance with at least 70% of the minor technical specifications of the item;
5. Absence of quantified unit price;
6. Absence of declaration of non-abandonment of a public contract during the last three years;



7. Non-satisfaction of at least 3/5 yes of the essential criteria;
8. Financial capacity below 50% of the amount of the project;

#### 14.2: Essential Criteria

The following binary mode of evaluation shall be used:

N°	Criteria
1	General presentation of bids (summary, documents in order and colour dividers)
2	Satisfy at least 70% of the minor technical characteristics
3	References in similar domain of similar supplies: at least 03 similar supplies during the last 05 years
4	Delivery deadline (01 month maximum)
5	Proof of acceptance of the Special Administrative Clauses and description of supplies endorsed, dated, signed and stamped on last page

#### 15. Award of Contract

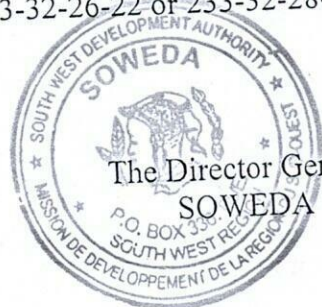
The contract shall be awarded to the bidder whose administrative bid shall be up-to-date, technical bid judged satisfactory and who shall be the least financial bidder.

#### 16. Validity of Offers

Bidders shall be bound by their bids for a period of 90 (ninety) days effective from the date of opening of bids.

#### 17. Complementary Information

For additional information, interested bidders should contact the Department of Administration and Finance, SOWEDA Buea – Tel: 233-32-26-22 or 233-32-28-05.



The Director General  
SOWEDA

#### Copies:

- ARMP (for publication and archives)
- MINMAP/SW (for info)
- Chairperson of Internal Tender's Board (for information)
- Notice Boards (for information)
- Contracts Service, DAF (for archives)